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## RESIDENTS' FORUM

### ABSTRACT GUIDELINES FOR HTC-2, 2018

Delegates participating in the upcoming **HAIR TRANSPLANT CONCLAVE - 2, 2018, Rajkot** are invited to submit abstract(s) of their research work, original studies, and interesting case reports in the field of **Hair Transplantation** or any area of **Medical Trichology** for the **AWARD PAPER SESSION** & **E-POSTER SESSION** of the Resident's Forum of Conclave.

Resident's Forum sessions include –

**AWARD PAPER SESSION**      **E-POSTERS**      **DSI PG TRICHOLOGY QUIZ**

### AWARD PAPER

#### • ELIGIBILITY CRITERIA:

- **Qualification\*** - An **MBBS graduate** (from an MCI-recognized college / Equivalent Foreign Board Certification) **PLUS** either pursuing a PG degree/PG diploma/DNB/M-Derm/CPS or an equivalent PG qualification in Dermatology OR already a Post-graduate in Dermatology OR pursuing a Specialist MCh degree in Plastic Surgery OR already a qualified plastic surgeon OR qualified General Surgeon with an MS or equivalent PG-qualification with special interest in hair transplantation.
- **Age** =< 40 Years as on 24rd June 2018.
- **Duly registered for the HTC-2018 Conclave** in any of the three categories with no pending/outstanding registration dues.
- **The Applicant should be the PRESENTER** satisfying the above criteria, even if he/she is not the first author of the paper being submitted. If selected for AWARD PAPER, the PRESENTING author must deliver the oral presentation himself/herself

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during the AWARD PAPER SESSION. An alternate presenter (other than the one submitted as the PRESENTING author at the time of abstract submission) is discouraged, but may be considered by special request under extraneous circumstances.

*\*All under-training Post Graduate students of Dermatology and MCh Students of Plastic surgery must submit a DECLARATION of their student status on the DECLARATION FORM downloadable from [www.dermasourceindia.com](http://www.dermasourceindia.com), duly signed and stamped by the HEAD/ACTING HEAD or DIRECTOR of the DEPARTMENT.*

- **DEADLINE for ABSTRACT SUBMISSION – 3<sup>rd</sup> JUNE 2018** (Midnight, 12.00 AM).
- **ABSTRACT SUBMISSION DETAILS** – Find details below. Also available on [www.dermasourceindia.com](http://www.dermasourceindia.com).
- **5 PAPERS** will be shortlisted by 4 judges with blinding, on pure merit of the abstract.
- **EXPECTED DATE of intimation to the FINALISTS – 10<sup>th</sup> JUNE 2018.**

### **AWARD PAPER SESSION**

- **DAY & DATE – 24 June 2018 [Sunday]**
- **VENUE – Plenary hall [Hall A] at Hotel FORTUNE PARK JPS GRAND**, 150, Feet Ring Road, Near Mavdi Circle, RAJKOT, Gujarat
- **TIME – 07.45 AM till 08.45 AM**
- Presentation format of AWARD PAPERS shall be - **Oral (Power Point)**. Guidelines shall be communicated to the finalists along with the mail intimating them about the selection of their abstracts for AWARD CATEGORY.
- **AWARDS – 2 best papers** out of the 5 presented papers
  - **WINNER (1<sup>st</sup> Position) – DERMASOURCEINDIA HTC-2018 PLATINUM AWARD for BEST PAPER in HAIR TRANSPLANTATION/MEDICAL TRICHOLOGY** – Cash Prize of INR 15,000 plus Trophy
  - **RUNNER'S UP (2<sup>nd</sup> Position) – DERMASOURCEINDIA HTC-2018 GOLD AWARD for BEST PAPER in HAIR TRANSPLANTATION/MEDICAL TRICHOLOGY** – Cash Prize of INR 10,000 plus Trophy
  - **The remaining 3 candidates shall receive DERMASOURCEINDIA HTC-2018 APPRECIATION AWARD for OUTSTANDING PAPER in HAIR TRANSPLANTATION/MEDICAL TRICHOLOGY** - Cash Prize of INR 3,000 plus Trophy

### **E-POSTERS**

- **ELIGIBILITY CRITERIA:**
  - **Qualification\*** - An **MBBS graduate** (from an MCI-recognized college / Equivalent Foreign Board Certification) **PLUS** either pursuing a PG

degree/PG diploma/DNB/M-Derm/CPS or an equivalent PG qualification in Dermatology OR already a Post-graduate in Dermatology OR pursuing a Specialist MCh degree in Plastic Surgery OR already a qualified plastic surgeon OR qualified General Surgeon with an MS or equivalent PG-qualification with special interest in hair transplantation.

- **Age= No Restriction**
- **Duly registered for the HTC-2018 Conclave** in any of the three categories with no pending/outstanding registration dues.
- **The Applicant should be the PRESENTER** satisfying the above criteria, even if he/she is not the first author of the paper being submitted. If selected for E-POSTER, the PRESENTING author must be physically present, at least on the day of E-POSTER display, and preferably be available during the E-POSTER Evaluation in HALL-B (if called by the judges). An alternate presenter (other than the one submitted as the PRESENTING author at the time of abstract submission) is discouraged, but may be considered by special request under extraneous circumstances.

*\*All under-training Post Graduate students of Dermatology and MCh Students of Plastic surgery must submit a DECLARATION of their student status on the DECLARATION FORM downloadable from [www.dermasourceindia.com](http://www.dermasourceindia.com), duly signed and stamped by the HEAD/ACTING HEAD or DIRECTOR of the DEPARTMENT.*

- **DEADLINE for ABSTRACT SUBMISSION – 3<sup>rd</sup> JUNE 2018** (Midnight, 12.00 AM).
- **ABSTRACT SUBMISSION DETAILS** – Find details below. Also available on [www.dermasourceindia.com](http://www.dermasourceindia.com).
- **20 E-POSTERS** will be shortlisted by 4 judges with blinding, on pure merit of the abstract.
- **EXPECTED DATE of intimation to the FINALISTS – 10<sup>th</sup> JUNE 2018.**

### **E-POSTER SESSION**

- **DAY & DATE - 24 June 2018 [Sunday]**
- **VENUE – Residents' hall [Hall B] at Hotel FORTUNE PARK JPS GRAND**, 150, Feet Ring Road, Near Mavdi Circle, RAJKOT, Gujarat
- **UPLOADING TIME** – The E-POSTERS prepared as per the guidelines must be **uploaded in HALL-B by carrying it in a FLASH-DRIVE**, with the help of the E-POSTER Coordinators, **before 08.30 AM on 24th June 2018.**
- **EVALUATION TIME** – The Evaluation of the E-POSTERS by the judges shall be undertaken in **HALL-B between 02.20-03.20 PM**. The Judges may request for some/all the E-POSTER presenters to be present during evaluation. Failure to do so may entail a loss of possibility of being in the run-up for the BEST E-POSTER AWARD.

- Presentation format of AWARD PAPERS shall be - **Power Point**. Guidelines shall be communicated to the finalists along with the mail intimating them about the selection of their abstracts for E-POSTER CATEGORY.
- **E-POSTER AWARDS – Single Award**
  - **BEST E-POSTER - DERMASOURCEINDIA HTC-2018 GOLD AWARD for BEST E-POSTER in HAIR TRANSPLANTATION/MEDICAL TRICHOLOGY – Cash Prize of INR 10,000 plus Trophy**
  - **All other candidates shall receive DERMASOURCEINDIA HTC-2018 E-POSTER in HAIR TRANSPLANTATION/MEDICAL TRICHOLOGY APPRECIATION CERTIFICATES**

## Essentials of Abstract Submission

### (common for AWARD PAPER & E-POSTERS)

1. The presenting author must be a **registered delegate**. For online registration and other details, log onto: <http://www.dermasourceindia.com>.
2. Last date of abstract submission is **3<sup>rd</sup> June 2018**.
3. All abstracts to be mailed at the **mail ids specified below**.
5. **A registered delegate can submit at most TWO abstracts**. However, only ONE abstract would be allowed in AWARD PAPER category at most, i.e. even if both the abstracts are meritorious enough for AWARD PAPER SESSION, the abstract that received lesser score after blinded-judge-evaluation shall be transferred to E-POSTER category, and the better abstract would be included for AWARD PAPER. However, both the abstracts may be accepted in the E-POSTER category.
6. Regarding the category of presentation, even if a presenter is eligible for AWARD PAPER submission, he/she may still opt for the abstract paper to be considered for inclusion in either category – AWARD PAPER or E-POSTER.
7. A candidate who is not eligible for AWARD PAPER submission can only apply for E-POSTER category submission.
8. All the abstracts received by us shall be subject to blinded-judge-evaluation. SO, every applicant must ensure to submit the abstract as per the prescribed format only, ensuring **avoidance of mention of their name, co-authors, institutional affiliation or any other possible source of identification of the presenter's or his/her institutional identity in their submitted abstract**. Prefer using expressions like ***"The study was conducted in a tertiary-care hospital with xxx number of patients...."***.

9. The abstract submitted for RESIDENT's FORUM of HTC-2018 should preferably not have been presented at another competitive forum ***at least in the last 6 months. A declaration to this effect must be made in the ABSTRACT PERFORMA.***

10. The abstract submitted for RESIDENT's FORUM of HTC-2018 should preferably not have already been published in a journal or equivalent print medium at the time of submission. The committee shall accept the abstracts that are under consideration for publication by a journal at the time of submission to HTC-2018 RESIDENT's FORUM. ***A declaration to this effect must be made in the ABSTRACT PERFORMA.***

### **SCREENING EVALUATION OF RECEIVED ABSTRACTS**

- The abstracts (as per the guidelines given below) received in due time (before 3<sup>rd</sup> June 2018) shall be **CODIFIED by the RESIDENT's FORUM CONVENOR and mailed to 4 'blinded' JUDGES**, who would have no idea about the presenter/co-authors/institutional affiliation of the abstract.
- The submitted abstract may be a TRIAL/STUDY (Clinical Trial, Pilot Study, Case Series, Cross-sectional or case-control Study, RCT, Retrospective analysis) or CASE REPORT (Single or short case series of upto 5 cases).
- Each TRIAL/STUDY-based abstract (excepting Pilot study with small cohort size, small case series, retrospective analysis) must have been approved by Ethics Committee or Institutional Review Board [IRB], a fact which must be stated in the DECLARATIONS section of the abstract (see below) and the candidate should be able to produce a documentary proof to that effect if asked by the Scientific committee at any stage of acceptance/presentation. The TRIAL/STUDY-based abstract shall be given marks by each judge on the basis of 3 criteria: (1) Novelty and Practical applicability of the Abstract idea/concept, (2) Adequacy and aptness of Methodology, and (3) Interpretation of Results.
- In case of CASE REPORT where the patient(s)' identity is recognizable, the author must have a duly signed informed consent form from the patient(s) that must be stated in the DECLARATIONS section of the abstract (see below) and the candidate should be able to produce a documentary proof to that effect if asked by the Scientific committee at any stage of acceptance/presentation. The CASE REPORT shall be adjudged on the basis of: (1) Novelty and practical relevance of the case report, (2) Adequacy and aptness of case work-up, and (3) Discussion of the Case findings.
- **10+10+10 = 30 marks on each abstract by each judge shall be summated to get a grand total of marks out of 120.** After receiving all the judges' marks for all the abstracts, the CONVENOR shall DECODIFY the abstracts and prepare the final list after matching the marks against the original presenter who submitted the abstract.
- **The top five abstracts (that satisfy age criteria) shall be considered for AWARD PAPER CATEGORY. 20 of the remaining abstracts with highest marks including abstracts that did not fulfill the eligibility for AWARD PAPER, and abstracts that were pre-selected for E-POSTER category by the submitting author would be shortlisted for E-POSTER category.**

**P.S. – A nicely worked-up CASE REPORT with a novel and practical utility may be as good as a good study/trial. Remember, case reports will be given equal preference during judging.**

## Abstract submission Guidelines

- The abstract should be submitted on the attached/downloadable Performa. It may also be downloaded from [www.dermasourceindia.com](http://www.dermasourceindia.com).
- The total word count of the abstract (excluding the title) ***should not exceed 350 words***.
- The structure of the abstract should be as follows:

### **For clinical trial/study/case series:**

- Title
- Introduction/Background
- Methodology (including at least a mention of statistical test applied, if any)
- Results & Discussion (Interpretation of Results)
- Conclusion
- Declarations# - **6 declarations as below**

#### **#Declarations –**

**DECLARATION 1** - For any RCT or a prospective interventional study with > 15 subjects, the author must mention that “This study was approved by the Institutional Ethics Committee or Review Board”.

**DECLARATION 2** - *“This study was not presented at another competitive forum in the last 6 months”*

**DECLARATION 3** - *“This study has not already been published in a journal or equivalent print medium at the time of submission for HTC-2 Resident’s Forum”.*

**DECLARATION 4** - *“Conflict of interest (if any)”*

**DECLARATION 5** - *“Funding Sources (if any)”*

**DECLARATION 6** - “The submission represents original work by me (and my colleagues/co-authors, if applicable) and all co-authors (if applicable) have been shown the abstract and are aware that it is being submitted to HTC-2018 for consideration with my name as the presenting author”

### **For case reports (singular case or short case series of 5 or less patients):**

- Title
- Background
- Case synopsis
- Discussion
- Conclusion
- Declarations^ - **6 declarations as below**

#### **^ Declarations –**



**DECLARATION 1** - For Case Report or short Case Series, the author must mention in the Remarks section that “The duly signed consent form of the patient(s) were procured by the author”.

**DECLARATION 2** - *“This Case Report/Series was not presented at another competitive forum in the last 6 months”*

**DECLARATION 3** - *“This Case Report/Series has not already been published in a journal or equivalent print medium at the time of submission for HTC-2 Resident’s Forum”.*

**DECLARATION 4** - *“Conflict of interest (if any)”*

**DECLARATION 5** - *“Funding Sources (if any)”*

**DECLARATION 6** - “The submission represents original work by me (and my colleagues/co-authors, if applicable) and all co-authors (if applicable) have been shown the abstract and are aware that it is being submitted to HTC-2018 for consideration with my name as the presenting author”

- The authors would be fully liable for the authenticity of the claims made in the Remarks Section and the Scientific and Organizing Committees of HTC-2018 cannot be held responsible for any false claims or false documentation provided by the author(s).
- Tables, references, graphs and images **SHOULD NOT BE INCLUDED** in the abstract.
- The RESULTS/DISCUSSION sections should not be vague like “Results will be discussed”. Important concrete findings and their relevant interpretation, (subject to the word limit) must be mentioned.
- Check spelling and grammar carefully. Errors will not be amended by the scientific committee. Language/grammar associated errors may entail loss of marks during evaluation.
- If the truthfulness of any of the declarations made by the author(s) is in doubt at any stage from submission till presentation, the Scientific Committee reserves full right to disqualify the paper presentation of such author/presenter at that moment. The registration fees SHALL NOT BE REFUNDED in such a situation. The right to allow the candidate to continue with learning from CME on 24<sup>th</sup> June shall also be the prerogative of the Scientific Committee Chair.
- In case of any dispute, **the decision of the Scientific Committee, headed by the Committee Chairpersons shall be final and binding.**

**Mail the abstract with the subject: ABSTRACT SUBMISSION FOR RESIDENTS FORUM OF HTC-2018 – [YOUR NAME]**

**to:** [htc2018abstract@gmail.com](mailto:htc2018abstract@gmail.com) **with** **cc** **to** [htc2018scientific@gmail.com](mailto:htc2018scientific@gmail.com)

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